

**Direct Debit/Credit Card Request Authority Form for OneStop Gateway, OneStop ComTrac & OneStop Train Consist**

<b>Please complete your company details below:</b>	
ABN (11 Digits):	
Company Name:	
Telephone Number:	
Fax Number:	
Company Address:	

<b>Please complete your company contact details below:</b>	
<b><i>Main Contact:</i></b>	
Name:	Title:
Email:	Phone:
<b><i>Accounts Contact:</i></b>	
Name:	Title:
Email:	Phone:
<b><i>Authorised Account Signatory (1):</i></b>	
Name:	Title:

Email:	Phone:
<b>Authorised Account Signatory (2) where applicable:</b>	
Name:	Title:
Email:	Phone:

**Please select applicable box for services required:**

All current pricing for services is available on our website via [www.1-stop.biz](http://www.1-stop.biz)

<b>OneStop Gateway</b>	<input type="checkbox"/> OneStop Gateway (Silver) up to 9 users <input type="checkbox"/> OneStop Gateway (Gold) up to 14 users <input type="checkbox"/> OneStop Gateway (Premium) up to 40 users <input type="checkbox"/> OneStop Gateway (Platinum) unlimited users
<b>OneStop ComTrac</b>	<input type="checkbox"/> OneStop ComTrac (Standard) for up to 10,000 alerts per annum <input type="checkbox"/> OneStop ComTrac (Premium) for up to 30,000 alerts per annum <input type="checkbox"/> OneStop ComTrac (Platinum) for up to 50,000 alerts per annum <input type="checkbox"/> OneStop ComTrac (Custom) 50,000+ alerts per annum  <p><b><i>Your annual volume will be reviewed on the anniversary of your subscription and the price of your subscription renewal for the next year will automatically be adjusted to reflect the previous years volume. Your account will be debited this amount accordingly.</i></b></p> <p>All OneStop ComTrac customers are required to provide a return email address to send vessel schedule details to. Please ask your software provider for the return email address to use.</p> <p><b>Software Provider Details:</b> Please select who your software provider is:</p>

	<input type="checkbox"/> CargoWise EDI <input type="checkbox"/> Hi Tech <input type="checkbox"/> Gavin Millmans <input type="checkbox"/> Translogix <input type="checkbox"/> Maximas <input type="checkbox"/> Other (please specify): _____  <b>Please advise your return email address:</b>  _____
<b>OneStop Train Consist</b>	OneStop Train Consist (Premium) unlimited trains per week

**Payment Agreement / Bank Details:**

I / we request that monies due in terms of the repayment arrangements contained in Establishment Contract made between ourselves on:

Agreement Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ \*Date page 3 signed (Client Agreement Section)

be drawn under the Direct Debit System from my/our bank account which is conducted with:

Bank Name:	
Bank Branch (Suburb):	Bank State:
BSB (6 digits):	Account Number:
Account Name:	

I/we acknowledge that this Direct Debit Arrangement is governed by the terms of the Client Service Agreement received from OneStop, Debit User ID number 217719.

<b>Signature 1:</b>	<b>Signature 2:</b>
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**OR**

Please charge my / our credit card periodically as indicated in the terms & conditions below.

- Visa
- Master Card

Credit Card Number: \_\_\_\_\_ Expiry Date: \_\_ / \_\_

Cardholders Name: \_\_\_\_\_

Cardholders Signature: \_\_\_\_\_

## OneStop Pay Plan Terms & Conditions

### **Our commitment to you, Drawing arrangements:**

#### **OneStop Gateway**

The OneStop Gateway Subscription amount will be drawn yearly (direct debit/credit card option) on the commencement date or month of your subscription for the annual amount stipulated on the OneStop website at the time the amount is to be drawn and authorised in the Direct Debit/Credit Card Request Authority Form. OneStop Gateway Subscriptions are deemed to be taken up on an annual basis.

#### **OneStop ComTrac & OneStop Train Consist**

The Subscription amount will be drawn yearly (direct debit/credit card option) on the commencement date or month of your subscription for the annual amount stipulated on the OneStop website at the time the amount is to be drawn and authorised in the Direct Debit/Credit Card Request Authority Form. Subscriptions are deemed to be taken up on an annual basis. Your annual volumes will be reviewed on the anniversary of your subscription and the price of your subscription renewal for the next year will be automatically adjusted to reflect the previous year's volume. Your account will be debited this amount accordingly.

#### **Our Rights:**

We reserve the right to cancel the OneStop Pay Plan drawing arrangements and access to our services if one or more drawings are returned unpaid by your nominated Financial Institution and to arrange with you an alternate electronic payment method. An administration fee of \$350 +GST will also be charged for each drawing returned unpaid.

We will keep all information pertaining to your nominated account at the Financial Institution, private and confidential.

### Your rights:

You may terminate the OneStop Pay Plan drawing arrangements by giving written notice directly to us, or through your nominated Financial Institution at least 7 business days prior to the due date of your subscription annual payment which occurs on the 15th of the month.

Where you consider that a drawing has been initiated incorrectly [outside the OneStop Pay Plan arrangements] you may take the matter up directly with us or lodge a Direct Debit Claim through your nominated Financial Institution.

### Your commitment to us, Your responsibilities:

- It is your responsibility to ensure that sufficient funds are available in the nominated account to meet a drawing on its due date.
- It is your responsibility to ensure that the authorisation given to draw on the nominated account is identical to the account signing instruction held by the Financial Institution where the account is based.
- It is your responsibility to advise us if the account nominated by you to receive the OneStop Pay Plan drawings is transferred or closed.
- It is your responsibility to arrange with us a suitable alternate payment method if wish to change the OneStop Pay Plan drawing option.

<b>Signature:</b>	<b>Date:</b>
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### Where did you hear about us?

- OneStop Website
- Google
- Advertisement
- Event (if yes, which one?) \_\_\_\_\_
- Association (if yes, which one?) \_\_\_\_\_
- Other (please specify); \_\_\_\_\_