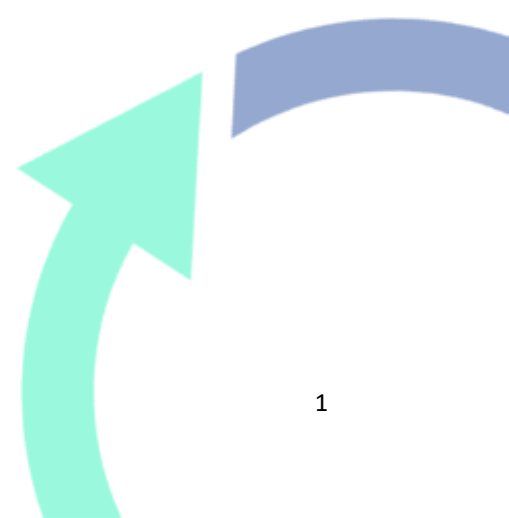




1-Stop

How to View Invoice History for 1-Stop Modal VBS Invoices?



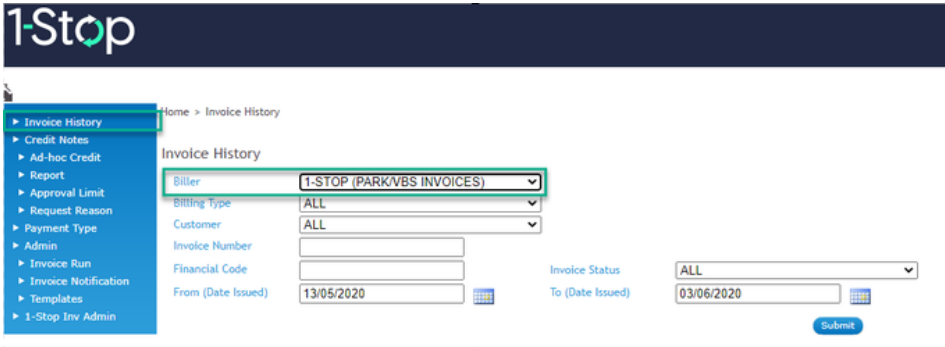
Select **'History'** from the Main Menu which is shown under the **Billing & Invoicing** section.

| |
|---------------------|
| Home |
| Bookings |
| Manifest |
| Billing & Invoicing |
| Review Manual Slots |
| Select Payment Type |
| History |
| Data & Reports |

This will then direct the user to the Generic Invoicing System (GENI), where you can select and filter through VBS Invoices.

Select from the search parameters, Biller as '1-STOP (PARK/VBS INVOICES)' and then press the **Submit** button.

Results will appear that match the search criteria.



- Invoice History
- Credit Notes
- Apply
- Approval Limit
- Approval Status
- Payment Type
- Address
- Invoice Run
- Invoice Modification
- Transaction
- 1-Stop Inv Admin

Home > Invoice History

Invoice History

Filter: 1-STOP (PARK/RES INVOICES)

Billing Type: ALL

Customer: ALL

Invoice Number:

Financial Code:

Invoice Status: ALL

From (Date Invoiced): 01/06/2020

To (Date Invoiced): 03/06/2020

Apply

| Filter | Customer | Invoice No | Date Invoiced | Date Entry | Date To | Date Paid | Payment Type | Status | Action |
|----------------------------|------------------------------------|------------|----------------------|------------|------------|-----------|--------------|--------|-------------------|
| 1-STOP (PARK/RES INVOICES) | H B TA HEPPEINSTALL | 02000051 | 1/06/2020 2:51:10 PM | 28/05/2020 | 29/05/2020 | | | SENT | SEND |
| 1-STOP (PARK/RES INVOICES) | ACORP PTE LIMITED | 02000056 | 1/06/2020 2:51:11 PM | 28/05/2020 | 29/05/2020 | | | SENT | SEND |
| 1-STOP (PARK/RES INVOICES) | K J TAYLOR & ALA TAYLOR | 02000066 | 2/06/2020 3:15:07 PM | 1/06/2020 | 1/06/2020 | | | SENT | SEND |
| 1-STOP (PARK/RES INVOICES) | A B SONG PTY LTD | 02000062 | 2/06/2020 3:17:09 PM | 4/05/2020 | 4/05/2020 | | | SENT | SEND |
| 1-STOP (PARK/RES INVOICES) | K J TAYLOR & ALA TAYLOR | 02000068 | 2/06/2020 4:20:24 PM | 1/06/2020 | 1/06/2020 | | | SENT | SEND |
| 1-STOP (PARK/RES INVOICES) | A.L.S. & E.A. WHELLEN FAMILY TRUST | 02000069 | 2/06/2020 4:42:22 PM | 11/05/2020 | 11/05/2020 | | | SENT | SEND |
| 1-STOP (PARK/RES INVOICES) | A B SONG PTY LTD | 02000070 | 2/06/2020 4:48:22 PM | 11/05/2020 | 11/05/2020 | | | SENT | SEND |
| 1-STOP (PARK/RES INVOICES) | ACORP PTE LIMITED | 02000072 | 2/06/2020 4:42:23 PM | 11/05/2020 | 11/05/2020 | | | SENT | SEND |
| 1-STOP (PARK/RES INVOICES) | K J TAYLOR & ALA TAYLOR | 02000073 | 2/06/2020 8:31:03 PM | 1/06/2020 | 1/06/2020 | | | SENT | SEND |
| 1-STOP (PARK/RES INVOICES) | K J TAYLOR & ALA TAYLOR | 02000075 | 3/06/2020 9:31:31 AM | 1/06/2020 | 1/06/2020 | | | SENT | SEND |
| 1-STOP (PARK/RES INVOICES) | WONG R B JA & TA B A | 02000077 | 3/06/2020 9:31:50 AM | 2/06/2020 | 2/06/2020 | | | SENT | SEND |
| 1-STOP (PARK/RES INVOICES) | K J TAYLOR & ALA TAYLOR | 02000079 | 3/06/2020 9:31:50 AM | 2/06/2020 | 2/06/2020 | | | SENT | SEND |
| 1-STOP (PARK/RES INVOICES) | K J TAYLOR & ALA TAYLOR | 02000081 | 2/06/2020 3:15:13 PM | 1/06/2020 | 1/06/2020 | | | PMD | REVIEW |
| 1-STOP (PARK/RES INVOICES) | WONG R B JA & TA B A | 02000083 | 2/06/2020 4:42:22 PM | 11/05/2020 | 11/05/2020 | | | PMD | REVIEW |
| 1-STOP (PARK/RES INVOICES) | H B TA HEPPEINSTALL | 02000084 | 1/06/2020 2:51:17 PM | 28/05/2020 | 28/05/2020 | | | OK | INVOICE_TRANSLATE |