



# Drop off booking

Dehire Empty

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## 1. DROP OFF BOOKING - DEHIRE EMPTY

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## 2. MAKING A DROP OFF BOOKING

1. To make a Dehire Empty Drop Off booking, you will need to login to the 1-Stop VBS Booking Module <https://www.1-stop.biz/VBSPortal/>



## VBS Bookings Module

Username

---

Password

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Login

Forgot your password?

Dont have an account? Register Now

2. Once you login successfully to VBS Bookings Module, you can click on Drop Off

Select type of booking

Drop Off  Pick Up

3. Click on "Dehire Empty"

Select type of booking

Drop Off  Pick Up

Dehire Empty  Others

**Container Number**

\_\_\_\_\_

Default Site:

\_\_\_\_\_

Date \* Zone \*  
Choose date to reveal timeslot availability

\_\_\_\_\_

Truck/Rego \* Bat Number

\_\_\_\_\_

Driver

\_\_\_\_\_

4. Specify the Container Number you intend to drop off.  
The system will check if a valid Return Location has been specified for that container by the respective container operator/lessee or shipping line. If specified, then the Default Site field will be automatically populated.

Select type of booking

Dehire Empty  Others

**Container Number**  
MSKU3685594

**Default Site:**  
DPLP1

**Date \***

December 2017						
Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

**Zone \***  
Choose date to reveal timeslot availability

**Bat Number**

5. Select a Date when you would like to drop off the container and choose a particular Zone.

Select type of booking

Dehire Empty  Others

**Container Number**  
MSKU3685594

**Default Site:**  
CLINKMEL

**Override Site**

**Date \***  
10/Nov/2017

**Truck/Rego \***

**Driver**

**Zone \***

- 12
- 13
- 14
- 15
- 16
- 17
- 18

- 6. Enter the Truck Registration, Bat Number and Driver details. To Confirm the booking, please click on the Confirm button.

Select type of booking

Drop Off  Pick Up

Dehire Empty  Others

Container Number  
MSKU3685594

Default Site:  
CLINKMEL  Override Site

Date \*  
10/Nov/2017 Zone \*  
13

Truck/Rego \*  
1DP345 Bat Number  
340

Driver  
|

- 7. After clicking Confirm, you will see the Reference number and Booking confirmation.

Drop Off

Reference: 10138024

Booking Successfully Confirmed!

Container Number: MSKU3685594

Date: 10/11/2017

Zone: 13

Location: CLINKMEL

### 3. ERRORS AND WARNINGS

1. **Booking not allowed. Please contact Return Location to get access.** This error is displayed if you do not have access to make bookings for the Empty Park that the container is meant to be returned.
2. **Unable to find a return location for this container. Please contact the shipping line.** This error is displayed if the system cannot determine where the container is meant to be returned and, in this case, please contact the shipping line so they can specify a valid return location.